



# **VOLLEYBALL ASSOCIATION OF SINGAPORE**

## **VAS AFFILIATION POLICY**

Document Name:	VAS AFFILIATION POLICY
History:	Approved: May 2020
Responsible Officer:	VAS Council

## **1. INTRODUCTION**

- 1.1 This policy outlines the procedures a Full Member may undertake to obtain affiliation with the Volleyball Association of Singapore (VAS) for volleyball training programmes.
- 1.2 The basis for the development of an affiliation policy is to assist the VAS in
  - 1.2.1 Developing the volleyball ecosystem through partnering industry players;
  - 1.2.2 Setting and ensuring the standard and quality of programmes & events conducted by these partners;
  - 1.2.3 Supporting industry players and help in the development of athlete's pipeline; and
  - 1.2.4 Talent identification.
- 1.3 The VAS embarked on a process to develop the necessary templates, forms and outline the process for affiliation.

## **2. REQUIREMENTS OF APPLICATION**

- 2.1 Applicant must be valid Full Member of the VAS for the duration of affiliation.
- 2.2 Applicant must have the capability to organise local level events, conduct programmes (volleyball or workshops) for players and contribute to local club development.

## **3. APPLICATION/RENEWAL FOR AFFILIATION**

- 3.1 An application for affiliation to the Association shall be made in writing to the Association and signed by the Secretary-General or other responsible official of the applicant and forwarded to the Council of the VAS together with a copy of the following:
  - 3.1.1 Application for Affiliation Form or Renewal Form (all information must be completed);
  - 3.1.2 ACRA Business profile/ ROS Constitution;
  - 3.1.3 Proof of valid Full Membership status; and
  - 3.1.4 Coaches Code of Conduct for all Coaches
- 3.2 Application for affiliation shall be considered by the VAS Council who may accept the application either unconditionally or on such terms as it deems fit or reject the same without assigning any reasons for its decisions.

- 3.3 Immediately upon approval, written notice shall be given to the applicant and it shall be furnished with a copy of these rules and any by-laws made hereunder.
- 3.4 An Affiliate shall pay its first annual subscription fee on a pro-rated basis, calculated on a monthly basis from and including the month in which the written notice of affiliation is given, to the end of the then current financial year of the Association.

#### **4. OBLIGATIONS OF THE AFFILIATE**

- 4.1 The Affiliate shall fulfil at least three (3) of the following during the period of affiliation:
  - 4.1.1 conduct 2-3 local events with a minimum of 8 teams.
  - 4.1.2 conduct 2-3 workshops/clinics for players.
  - 4.1.3 conduct training programmes no less than 10 weeks for learn-to-play or developmental players.
  - 4.1.4 conduct club development program for local clubs.
- 4.2 The Affiliate must ensure that the events are sanctioned by the VAS, according to the conditions specified in the VAS Event Sanctioning Policy.
- 4.3 The Affiliate must ensure the coaches employed are qualified and registered coach in the SGCoach Database.
- 4.4 The Affiliate must adopt the National Curriculum in the training programmes and submit lesson plans to the VAS.
- 4.5 The Affiliate must submit content for workshops and clinics for players to the VAS for endorsement.
- 4.6 The Affiliate must present a report containing Statement of Accounts (SoA), after action review for all the events and programmes run, to the VAS at the end of the affiliation period.

#### **5. TERMINATION OR WITHDRAWAL**

- 5.1 The VAS shall be entitled to reject, terminate or withdraw the affiliation immediately upon giving notice to an Affiliate whereby
  - 5.1.1 In our reasonable opinion, the VAS believes that the Affiliate will not be able to fulfil the obligations (as listed in paragraph 4) to the standards required of the VAS.

- 5.1.2 The Affiliate breaches a term of the agreement, which is either not capable of remedy or, if capable of remedy, the Affiliate have failed to remedy within a reasonable time specified by VAS and following a given notice to the Affiliate requiring its remedy.
  - 5.1.3 The Affiliate have notified the VAS of a proposed change to any of its programmes and VAS have had insufficient time to review the proposal or VAS consider that the effect of the changes is such that the affiliate will not be able to stage the programme to the standards required of the VAS.
  - 5.1.4 A resolution is passed for the Affiliate's winding up.
- 5.2 The Affiliate authorises VAS to publish and disclose to any person the facts, nature and reasons for VAS's decision to decline or withdraw VAS affiliation.

## **6. DISPUTES**

- 6.1 If a dispute arises, the VAS shall attempt to resolve such disputes between both parties, failing which the VAS shall refer the dispute to Sport Singapore to appoint a mediator.

## **7. CHANGES TO THE POLICY**

- 7.1 VAS is committed to ensuring that all policies are up-to-date and reflect current practices.
- 7.2 Changes to this policy must be reviewed and approved by VAS council, following which, it will be updated and posted on VAS's website.

**Attachment A**

**APPLICATION / RENEWAL FORM FOR AFFILIATION WITH THE VOLLEYBALL ASSOCIATION OF SINGAPORE**

**Member Details:**

<b>Name of Full Member</b>	
<b>Registered Address</b>	
<b>E-mail Address</b>	
<b>Mobile Number</b>	
<b>Type of application</b>	<input type="checkbox"/> New Application <input type="checkbox"/> Renewal Application

I have read and understood the VAS Affiliation Policy and VAS Event Sanctioning Policy and oblige to conduct the following volleyball related activities under this agreement.

- organise local level events
- conduct workshops/ clinics for players
- conduct training programmes for LTP/ Development players
- develop local clubs

I hereby declare and acknowledge that by signing this form that I confirm that the above details of the Member are correct.

**Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Council Member Endorsement**

Designation:

Name: